

Marathon Kids® is an Austin, Texas-based nonprofit organization dedicated to improving the health of children by providing the motivation, tools and support so that children throughout the United States may live happier and healthier lifestyles. Through innovative school, community and family-focused initiatives, Marathon Kids helps break the cycle of physical inactivity, thereby improving schools and communities- one Marathon Kid at a time.

Current Opportunity - Marathon Kids Director of Information Technology

Technology is a key strategic enabler of the next chapter of Marathon Kids' work, both internally and externally. The effective use of technology is considered a strategic asset and critical to the success of the organization's mission and vision. The **Director of Information Technology** is responsible for the operational execution of the organization's technology strategy. The position reports to the **CEO**. The position is in charge of all technological operations, application development, and information architecture. Additionally, this position works alongside the organization's program and development teams to identify opportunities in which technology may be leveraged to accomplish our programmatic and development goals.

The Director of Information Technology manages the strategy, planning, and development along with the operations and engagement for the organization's' technology and knowledge management needs. Major activities of the Director of Information Technology include custom enterprise software development, network administration, telecommunications, database and data warehouse development, and maintenance of back-office applications for local and international locations. Furthermore, the Director of Information Technology works closely with the Leadership Team to define process, drive improvements, and maximize productivity through the effective use and deployment of technology.

PRINCIPAL DUTIES & RESPONSIBILITIES

Project Management

- Execute the organization's technology vision and manage aspects of the organization's technological development. Provide short- and long-range strategic insight in planning, developing, implementing and maintaining technology, data systems and social media platforms that support and achieve the Organization's goals.
- Reports to the Leadership Team.
- Partner with other team members on solutions and technologies to improve efficiency and effectiveness. Provide insight and expertise to department heads in a fashion that supports the Organization's culture, mission and values.
- Partner with the organization's program teams on solutions and technologies to solve root cause problems in the sectors in which we work.
- Manage to the successful delivery of technology solutions, services and support for all organizational employees.
- Communicate and respond effectively to multiple needs from internal and external constituents, particularly program staff, communications staff, donors and program constituents.
- Act as a steward of Marathon Kids resources. Inform the IT Operations and Capital

budget.

- Act as trainer and advisor to team members to meet schedules and resolve technical problems. Resolve problems of diverse scope and perform root cause analysis on complex issues.
- Establish and operationalize technology policies, procedures and processes. Ensure appropriate level of documentation.

Technology Development & Support

- Plan and lead the implementation of technology solutions to power the organization's work. Judiciously match technology opportunities to business challenges in ways that streamline decision-making and enable ambitious goals.
- Plan and manage new enterprise application development projects to meet team and business needs. Leverage both internal and outsourced services as appropriate.
- Manage the specification and implementation of infrastructure (internal, external, and hosted), including networking, video and telephony solutions. Ensure the integrity of the operational environment.
- Conduct research and develop familiarity with leading edge technology. Makes recommendation for implementation. Implement emerging technologies as appropriate for business needs.
- Partner with program staff and department heads to provide technology consultation and advice on technology-related organizational initiatives.
- Manage external partnerships with technology service consultants, and oversee contractual negotiations (e.g., software licenses, equipment maintenance, internet hosting and services, and private line provisioning).

MINIMUM QUALIFICATIONS

- Master's degree preferred, bachelor's degree required in information technology or a related field
- Minimum of 10 years experience in information technology
- Minimum of 7 years in management with experience managing IT service, strategy, system implementation, and infrastructure
- Minimum of 5 year's experience working with Salesforce Databases.
- Minimum of 5 year's experience in WordPress/Buddy Press development and maintenance.

REQUIRED SKILLS & ABILITIES

- Ability to think and act strategically as well as tactically and innovatively
- A focus on the ROI improvement of technology, identifying new ways for the organization to profit from the effective use of technology while managing budgets and processes to minimize cost
- Insight to build and drive a broad technology agenda to help the business profit from the best leveraged use of technology
- Demonstrated experience understanding both the technical and business aspects of their work and implementation of technology plans that maximize the results of the organization

- Good interpersonal skills and excellent communications skills (both written and oral) with the ability to interface effectively and comfortably with all levels of management and staff.
- Excellent technical skills, a demonstrated knowledge of emerging technologies, and an enthusiasm around using technology to solve business problems
- Firm understanding of the breadth of technology tools used to support and entire organization, including technology operations, networking and telecommunications, enterprise software development, information architecture, enterprise systems, and data management

Please submit your letter of interest and resume to jobs@marathonkids.org.